



# TRANSMISSION CORPORATION OF TELANGANA LIMITED

## TENDER NOTICE

**Tender.No.II.SE/OMC/Metro-East/DE(T)/AE-3/F.Veh Gen/D.No.2014/23-24, Dt:18.03.2024**

**Sub: TSTRANSCO-OMC/Metro-East Circle - Tender notice for “Hiring of Car/Jeep/Utility Vehicle for official utilization of various officers in Metro-East Circle for the period from 01.04.2024 to 31.03.2025” ó Tender Extension-II ó Issued - Reg.**

Ref: 1) Tender.No.SE/OMC/Metro-East/DE(T)/AE-3/F.Veh Gen/D.No. 1702/23-24, Dt: 08.02.2024  
2) Tender.No.I.SE/OMC/Metro-East/DE(T)/AE-3/F.Veh Gen/D.No.1910/23-24, Dt:07.03.2024

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Sealed tenders invited vide reference 1<sup>st</sup> cited for the following works are herewith extended upto **14:00Hrs on 27.03.2024.**

Sl. No.	Specification No.	Description (Name of the work)	ECV in Rs. (Approx.)	EMD (2% of ECV) to be paid.
1	W-37/2023-24	Hiring of Car for official utilization of Assistant Executive Engineer/Const/SD-III/Metro-East for the period from 01.04.2024 to 31.03.2025	5,04,000/-	10,080/-
2	W- 39/2023-24	Hiring of Jeep for official utilization of Assistant Divisional Engineer/Maintenance/Malkaram for the period from 01.04.2024 to 31.03.2025	5,66,400/-	11,328/-

Detailed tender specifications can be downloaded from TSTRANSCO website, [www.tstransco.in](http://www.tstransco.in).

The following documents and DDs are to be enclosed scrupulously, along with the tender for each specification:

- 1) A demand draft for **Rs.590/- (Rupees Five Hundred and Ninety Only)** drawn on any scheduled bank in favour of Superintending Engineer/ OMC/Metro-East/ Hyderabad payable at Hyderabad for each specification. The specification cost is non-refundable
- 2) A demand draft towards **EMD (2% of ECV as mentioned above against specification Nos)** drawn on any scheduled bank in favour of Superintending Engineer/OMC/Metro-East/Hyderabad payable at Hyderabad.

The filled in tenders duly signed & super scribing on envelope as mentioned in specification shall be deposited in the tender box provided in the O/o Superintending Engineer / OMC/Metro-East Circle/TSTRANSCO/ 2<sup>nd</sup> Floor,220KV GISS OU, Opp EFLU, Hyderabad-500007.

Last date for receipt of filled in sealed tender in tender box: **27.03.2024 up to 14:00Hrs.**

Date & time of opening of the tenders : **27.03.2024 at 15:00Hrs.**

For further details please contact this office (phone No.9490154823 & 9491483037) during office working hours.

If Tender Opening Day happens to be a holiday due to unforeseen reasons, the tender will be opened on next working day or any other day as displayed in Notice Board.

Sd/-

**SUPERINTENDING ENGINEER,  
OMC/METRO-EAST**

**Copy Submitted to:**

The Chief Engineer/ Metro Zone/TSTRANSCO/Erragadda/Hyderabad

**Copy to:**

The Divisional Engineer/ 400KV/O&M/ Mamidipally & Maheshwaram

The Divisional Engineer/MRT&Transformers/Metro-East

The Executive Engineer /Construction/Metro-East/ Hyderabad

The Divisional Engineer/ 400KV/O&M/ Malkaram

The Divisional Engineer/O&M/Metro-East

The Assistant Executive Engineer/Const/SD-III/Metro-East

The Assistant Divisional Engineer/Lines/Mamidipally

The Assistant Divisional Engineer /M/Malkaram

The Assistant Divisional Engineer /M/Mamidipally

The Assistant Divisional Engineer /Automation & IT/Metro-East

Notice Board

To display on notice board

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**OFFICE OF THE**

**SUPERINTENDING ENGINEER,**

**OMC/METRO-EAST**

**2<sup>nd</sup> Floor, 220KV GISS OU,**

**Opp EFLU, Hyderabad-500 007**

**Tender Specification No. SE/OMC/Metro-East Circle/Hyd/W- /2023-24**

Name of the Work : Hiring of ----- for official utilization  
of -----  
for the period of 01.04.2024 to 31.03.2025.(Bidder to fill up  
the blank as per work).

Specification No. : -----  
(to be filled by bidder)

Cost of each Specification : Rs.590/-

Last date of receipt of tenders : 27.03.2024 up to 14:00Hrs.

Date & time of opening of the tenders : 27.03.2024 at 15:00Hrs

Address of the Tenderer : M/sí í í í í í í í í í í í í í í í .

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Sd/-  
**SUPERINTENDING ENGINEER**  
**OMC/METRO-EAST**

**TRANSMISSION CORPORATION OF TELANGANA LIMITED**

**TENDER SPECIFICATION No: SE/OMC/METRO-EAST/HYD/W– /2023-24**

1. Name of the work : **“Hiring of Car/Jeep/Utility Vehicle for official utilization of various officers in Metro-East Circle for the period from 01.04.2024 to 31.03.2025”.**
2. Officer to whom Tenders shall be submitted : Superintending Engineer/OMC/Metro-East, 2<sup>nd</sup> Floor, 220KV GISS OU, Opp EFLU, Hyderabad-500 007.
3. Superscription on the sealed Tender covers :
  - (i). Name of the work
  - (ii) Tender Specification No.
  - (iii) Whether D.D towards Bid Security enclosed Yes /No
  - (iv) Details of D.D towards cost of tender Specification (D.D.No. with amount etc.,)
  - (v) Tender opening time & date
  - (vi) Tender is valid for 90 days from the date of opening
  - (vii) GST Registration No.

**(Tenders without above superscription on cover are liable for rejection)**
4. Last date & time of receipt of Tender : **27.03.2024 upto 14:00Hrs.**
5. Date & Time of opening of Tender : **27.03.2024 at 15:00Hrs.**
6. Place of opening : O/o Superintending Engineer/OMC/Metro-East/ 2<sup>nd</sup> Floor, 220KV GISS OU, Opp EFLU, Hyderabad-500 007
7. Cost of Specification : **Rs.590/- (Rupees Five Hundred and Ninety Only)** to be paid in the form of D.D. in favour of Superintending Engineer/OMC/ Metro -East / TSTRANSCO/ Hyderabad
8. Bid Security to be paid : **2% of the ECV as per tender notice** in the form of Demand Draft in favour of Superintending Engineer/ OMC/ Metro-East / Hyderabad payable at Hyderabad. EMD is exempted for Tenderers belong to SC/ST Categories. They must enclose the Caste Certificate issued by Mandal Revenue Officer along with the specification without which the tender will be rejected.
9. Performance Security : 5% of the contract value.

Sd/-

**SUPERINTENDING ENGINEER  
OMC/METRO-EAST**

## **TERMS AND CONDITIONS**

1. **Name of the Work:** “Hiring of Car/Jeep/Utility Vehicle for official utilization of various officers in Metro-East Circle for the period from 01.04.2024 to 31.03.2025”
2. **Period of Contract:** From 01.04.2024 to 31.03.2025 or from the actual date of utilization whichever is later and renewable for further period of maximum 2 years based on the satisfactory performance of the agency and at the option of TSTRANSCO. On receipt of intimation regarding proposed further renewal of contract period, the contractor should immediately submit updated vehicle documents with validity in extension period. Unless official extension is issued vehicle is deemed to have been not provided by contractor and billing for in between period (i.e., expiry of current agreement & issue of extension) is not allowed, unless specifically approved.
3. The cost of HSD oil, lubricants, repair charges, taxes, labour charges, insurances, and any other incidental expenses in providing/running the vehicle shall be borne by the contractor.
4. In case the officer to whom the vehicle is intended is on long leave or transferred and the post is vacant for a period of one month and above, the vehicle shall be discontinued till a regular incumbent assumes charge, and no payment will be made for the period of such discontinuity.
5. The vehicle will be engaged with a mileage as enclosed in the schedule with attendance on all days including holidays and festivals.
6. The vehicle supplied under the contract should invariably have comprehensive General Insurance policy during the period of contract. The TSTRANSCO shall not be responsible for any kind of litigation, whatever may be the case i.e., breakdown, accidents, etc., Only the contractor/vehicle owner shall be responsible for settlement of any such claims arising out of accidents.
7. **M.V. Tax & Registration:** M.V. Tax in respect of all the Vehicles proposed to be supplied to TSTRANSCO should invariably be paid for the contract period and they should be reputed as Taxis with statewide permit. For any journeys outside TELANGANA required permission shall be obtained by the contractor and TSTRANSCO will reimburse the same at actuals on production of receipt from RTA. All the vehicles shall have valid pollution under control certificate issued by RTA or authorized agency and must be renewed as and when falls due during the period of contract.
8. **Drivers:** The Drivers of the cars/Jeep/Vans shall be covered under a Group Insurance policy. All the drivers of the vehicles should possess valid Driver's (Professional) license of concerned vehicle. It is preferred that the same driver and vehicle serve each officer continuously. Frequent changes causing inconvenience to the officers may entail cancellation of the hiring of the vehicle and the additional cost in hiring alternate vehicle shall be to the account of the contractor. The driver engaged shall wear uniform and be punctual and has to be well mannered and should conduct himself in a respectable manner and he shall be provided with Identity Card issued by the Agency to be displayed at all times on duty. The agency is responsible for obtaining licenses under the contract labour (Regulation and Abolition) Act, 1970. In case the provisions of the Act have no application to the agency it is his responsibility to obtain "Not Applicable" Certificate from the appropriate authority.

9. **Model of Vehicles:** Vehicles below 10 years with state-wide permit shall only be considered for hiring. The vehicles should be maintained in perfect condition and well upholstered. Good road worthy vehicle with perfect front and rear suspension and comfortable seats is to be made available. If during period of contract vehicle crosses 10 years, contractor should replace vehicle of model below 10 years and submit documents pertaining to replacement of vehicle 15 days in advance for scrutinization of documents and approval. Unless approval is obtained for replacement of vehicle, vehicle is deemed to have not provided by contractor and penalty for non-availability of vehicle will be applicable during above period.
10. **Inspection:** All the vehicles should be put up for inspection along with the original documents like öRCö (Registration Certificate), insurance policy, taxi permit, valid pollution under control certificate etc., to the inspecting officer authorized by TSTRANSCO and when requisitioned. The contractor shall make the vehicles available for inspection before actually providing the same to TSTRANSCO officer. Vehicles not confirming to this specification will be rejected.
11. **Penalty for Absence/Breakdown of the Vehicle:** If the contractor fails to provide the vehicle on any day or in case of vehicle breakdown, the supplier shall provide a replacement of vehicle in good running condition within one hour of receiving such report. The supplier should maintain spare vehicle of the same standards to meet such emergencies. In the event of contractor's failure to do so, the TSTRANSCO may hire an alternate vehicle at the cost of the contractor besides imposing a penalty of **Rs. 500/- per day**.
12. **Reckoning of Kms and Time:** The reckoning of KM's will be counted from the Head Quarters or from the Garage of the agency (whichever distance is less) to the designated place by the officer using the vehicle. The reckoning of hours will be from the time of reporting to the designated place and to the time of release by the officer.
13. **Liability:** TSTRANSCO shall not be responsible for any liability or damages suffered by the contractor of the vehicle entrusted on hire or its driver during the course of the hire period, any out of but not restricted to, accidents, demonstrations, riots, natural calamities, strikes, fire, etc. TSTRANSCO shall not be liable for payment of penalties claim by concerned authorities for all offences punishable under law.
14. The Owner/Manager of the Agency providing vehicles to the field officers shall not be related to any of the employees and Officers/Directors of TSTRANSCO/DISCOMS/TSGENCO. An undertaking to this effect should be furnished by the contractor.
15. The TSTRANSCO will not be held responsible for any Taxes, dues, Loans or debts on the vehicle belonging to the contractor and the contractor should ensure no involvement of the TSTRANSCO on such accounts.
16. Under any circumstances the TSTRANSCO is not responsible for any repairs, damages and accidents connected with the vehicle
17. The hiring contract can be terminated without assigning any reason for un-satisfactory performance on the part of the traveling agency/other reasons.
18. The Contractor has to comply with R.T.A. Rules and rules of other agencies like Police, Labour rules etc., and should be in possession of necessary permission, License etc., to the Vehicle on hire
19. The duty slip should be maintained and be available with driver for obtaining the TSTRANSCO officials' signatures for the trips made.
20. The driver has to report to the concerned officer within specified time as required/directed every day including holidays.

21. The contractor should implement minimum wages act for persons engaged by him for providing the vehicle to TSTRANSCO on hire basis.
22. The contractor should give two months prior intimation to TSTRANSCO, if the contractor wants to withdraw the vehicle within the agreement period. Otherwise Security deposit & Retention amount available with TSTRANSCO will be withheld and forfeited.
23. **PAYMENT TERMS:**
  - (i) 95% payment will be made on submission of monthly bills by the contractor duly certified by the Engineer in charge and 5 % amount will be retained with TSTRANSCO. The retained amount will be paid along with final bill on separate H.R.
  - (ii) Payment for the works due will made by cheque by SE/OMC/Metro-East/Hyderabad
  - (iii) Exchange commission for issue of Bank Drafts will have to be on the account of the Contractor.
  - (iv) Bank commission charges shall be contractors amount.
  - (v) No interest will be paid for delayed payments under any circumstances
  - (vi) The prices quoted shall be firm.
  - (vii) Performance Security deducted @5% of the value of work will be released immediately after termination of the agreement. The Performance Security shall be forfeited, if the contractors do not fulfill the terms and conditions of work contract.
24. The supplier of the vehicle shall submit the GST applicability 5% or 12% if registered or else shall submit the undertaking stating that the firm is not registered under GST.
  - a) If the supplier has opted for GST @5% then the recipient company shall pay GST under reverse charge @5%.
  - b) If the supplier has opted for GST @12% then no reverse charge is triggered in the hands of recipient it should be paid by the service provider under forward charge only.
25. The bills should be submitted in duplicate to the officer to whom the vehicle is intended.
26. The Vehicle should display Yellow number plate.
27. Any disputes arising out of this contract have to be settled in the Honorable Courts of jurisdiction situated in Twin cities of Hyderabad and Secunderabad only.
28. If the vehicle is withdrawn permanently without fulfilling the conditions of agreement causing inconvenience, action will be taken to forfeit the Security Deposit.
29. If the vehicle is not road worthy due to repairs etc and no substitute vehicle is provided in that calendar month a penalty upto 5% of that monthly bill will be levied at the discretion of **corresponding officer**.
30. The vehicle front and rear wind screens shall have 70% VLT (Visual Light Transmission) and side glasses shall have 50% VLT respectively. Black films and any other material pasted on front and rear wind screens and side glass of the vehicle are not permitted.
31. The performance security is 5% of contract value. On extension of vehicle agreement for next FY 2025-26, the balance SD shall be deposited by way DD only within 15 days of extension. No requests for deduction in running bills will be entertained.
32. It is the responsibility of contractor to ensure that all vehicle documents as per RTA Rules are within validity period during contract period. If vehicle documents are lapsed, contractor should provide alternate vehicle with valid vehicle documents as per RTA Rules.

33. As and when validity of specific vehicle documents are due to expire, contractor shall arrange for renewal of same before expiry and submit renewed copy to agreement authority failing which current running bill will be kept in hold.

**Signature of the Contractor:**

Sd/-  
**Superintending Engineer**  
**OMC/Metro-East**

**SCHEDULE-A**

**TRANSCO approved vehicle rates communicated vide T.O.O (Chief Engineer/Civil)**  
**Ms.No.1108, Dt.13.07.2021**

1. Spec.No. **W-37/23-24:** Hiring of Car for official utilization of Assistant Executive Engineer/  
Const/SD-III/Metro-East for the period from 01.04.2024 to 31.03.2025

Description for above Specification Nos W-36&37/23-24	Amount in Rupees for 2500 KM per month per vehicle
Lumpsum hire charges per month per vehicle with 2500 Km Run/Month including driver salary, driver batta, fuel cost, maintenance, insurance, MV Tax, Cost of HSD Oil, Lubricants, repairs and other charges complete with an attendance on all days including holidays and Sundays. (below 10 years old vehicle only).	<b>Rs.40,000/-</b> <b>(Upto 10 years old model)</b> Worked out to ECV of Rs.5,04,000/- including GST.

2. Spec.No. **W-39/23-24:** Hiring of Jeep for official utilization of Assistant Divisional Engineer  
/Maintenance/Malkaram for the period from 01.04.2024 to 31.03.2025

Description for above Specification Nos W- 38 & 39/23-24	Amount in Rupees for 2500 KM per month per vehicle
Lumpsum hire charges per month per vehicle with 2500 Km Run/Month including driver salary, driver batta, fuel cost, maintenance, insurance, MV Tax, Cost of HSD Oil, Lubricants, repairs and other charges complete with attendance on all days including holidays and Sundays. (below 10 years old vehicle only).	<b>Rs.40,000/-</b> <b>(Upto 10 years old model)</b> Worked out to ECV of Rs.5,66,400/- including GST.

Signature of the Contractor:

Sd/-  
Superintending Engineer  
OMC/Metro-East

**SCHEDULE-B**

**Name of the Work:** Hiring of ----- for official utilization of -----  
-----for the period of 01.04.2024 to 31.03.2025.(Bidder to fill up the blank as per work).

**Specification No.:** -----

**Period of contract:** 01.04.2024 to 31.03.2025.

Sl.No	Description	Quoted Rate/Each	Model of the Vehicle and (Year of manufacturing) (*)
1	Fixed Lump sum hire charges per month per vehicle including repairs, driver salary, driver batta, fuel cost, maintenance, insurance, MV Tax, and other charges etc., with attendance on all days including holidays and Sundays (below 10 years old vehicle only)		

**Important:-** (\*) Vehicle Documents should be enclosed, failing which tender is liable for rejection. The vehicle should be in the name of bidder or lease Agreement for the same should be enclosed.

**Note:**

- 1) Statutory taxes extra as applicable from time to time.
- 2) Toll gate charges will be reimbursed by the department, as per actuals.
- 3) All the Hired Vehicles shall be Yellow Plated, as per RTA Rules.
- 4) Tenderer may quote for one or more, duly producing the documents of different vehicles for each specification.

**Signature of the Contractor**

Sd/-  
**Superintending Engineer**  
**OMC/Metro-East**