



**TRANSMISSION CORPORATION OF TELANGANA LIMITED**  
**VIDYUTSUDHA::HYDERABAD-82**

Website: <https://www.tstransco.in> CIN No: U40102TS2014SGC094248

**Memo.No.Jt.Secy/DS(Per-II)/AS(IR&Reg)/PO(IR)/JPO/648/16, dt.01.04.2022**

Sub: TSTRANSCO – IR – Sanction of Special Leave to the Artisans infected with COVID-19 more than one time – Clarification – Orders - Issued.

Ref: 1. Memo.No.Jt.Secy/DS(Per-II)/AS(IR&Reg)/PO(IR)/JPO/648/16, dt.12.05.21  
 2. Memo.No.Jt.Secy/DS(Per-II)/AS(IR&Reg)/PO(IR)/JPO/648/16, dt.30.06.21  
 3. Lr.No.CE(Trg.)/SE(CTI&Eng.)/DE(T&D)/ADE(T)/F.Esdt/D.No.43/22, dt.23.02.2022  
 4. Email dt.24.02.202 received from DE/ABAP/ERP

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In the references 3<sup>rd</sup> & 4<sup>th</sup> cited, Chief Engineer/Training/CTI/TSTRANSCO/Hyderabad and DE/ABAP/ERP have requested to clarify whether 15 days special COVID leave can be sanctioned again to the Artisan who have already availed special COVID leave as per the orders issued vide reference 1<sup>st</sup> cited in case of recurrence of COVID-19 as this was not allowing to enter in SAP.

2. After Careful Examination, the TSTRANSCO hereby direct all the Functional Heads at the Corporate Office, Chief Engineer/Zones, Joint Secretary, Chief Engineer/Training and Chief Engineer/IT to sanction Leave with Wages i.e. COVID-19 Leave to Artisans who are infected with COVID-19 on or after 05.01.2022 (as per revised Guidelines issued vide Circular dated 05.01.2022 by Government of India, Ministry of Health & Family Welfare) for a period of 7 (seven) days on mere production of COVID-19 positive report commensurate with leave of absence without insisting for any negative report at the time of their re-joining duty. However, the orders issued in the Memo dated 12.05.2021 sanctioning 15 days of Leave with wages i.e. COVID-19 Leave is applicable to the Artisans who are infected with COVID-19 prior to 05.01.2022.

3. These orders are issued with the concurrence of the JMD (Finance, Comml., & HRD) vide Regd.No.1331, dt.24.03.2022.

4. These orders are also available on TSTRANSCO website and can be accessed at web address <https://www.tstransco.in>.

**D.PRABHAKAR RAO**  
**CHAIRMAN & MANAGING DIRECTOR**

To  
 The Chief Engineer/Zones/TSTRANSCO.  
 The Chief Engineer /Transmission/V.S./Hyderabad.  
 The Chief Engineer/IT/VS/Hyderabad  
 The Joint Secretary/TSTRANSCO/VS/Hyderabad

Copy to

PS to Chairman & Managing Director/TSTRANSCO/VS/Hyderabad  
 PS to Chairman & Managing Director/TSNPDC/ Warangal.  
 PS to Chairman & Managing Director/TSSPDCL/Hyderabad.  
 PS to JMD(Fin., Comml., & HRD)/TSTRANSCO/VS/Hyderabad  
 PS to Director (Projects) /TSTRANSCO/VS/Hyderabad  
 PS to Director (Transmission)/TSTRANSCO/VS/Hyderabad.  
 PS to Director (Lift Irrigation Schemes)/TSTRANSCO/VS/Hyderabad.  
 PS to Director (Grid Operation)/TSTRANSCO/VS/Hyderabad.  
 PS to Director(HR)/TSGENCO/VS/Hyderabad  
 All Executive Directors/TSTRANSCO  
 All Chief Engineers/TSTRANSCO  
 All Superintending Engineers/OMC Circles/TSTRANSCO  
 The Stock file

// FORWARDED BY ORDER //

*A. Brakkar*  
 PERSONNEL OFFICER