

TRANSMISSION CORPORATION OF TELANGANA LIMITED

From
The Chief Engineer,
Karimnagar Zone, TSTRANSCO,
Karimnagar,
e-mail: ce.knr@tstransco.in
Ph. No. 0878-2229926.

To
M/s Kakatiya Printers & Binding works,
Enugulagadda,
Hanmakonda,
Warangal – 506011.

P.O.No.247/2018-19 CE/Z/KNR/DE(T)/ADE(T)/AE/F./ D. No.990/18, Dt: 03-12-2018
Sir,

Sub:- TSTRANSCO – Karimnagar Zone – Procurement of Stationary material for Zone
Karimnagar – Purchase Order – Issued – Reg.

Ref:- 1) Tender Notice.No.CE/Z/KNR/ADE(T)/AE(T)F.No./D.No.843/18,
Dt:24-10-18.
2) Quotation of Kakatiya Printers dated: 19.11.2018
3) SPC Meeting held on 28.11.2018.

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1. **ACCEPTANCE:** I, acting for and on behalf of the Transmission Corporation of Telangana Limited (TSTRANSCO), accept the rates for supply of materials detailed in Clause 14 as per the above cited correspondence subject to the following terms and conditions.
2. **PRICES:** The prices as shown in clause 14 are FIRM in Rupees and Free at Destination Stores (FADS) and are exclusive of GST
3. **STATUTORY VARIATION:**
 - a. Any variation up or down in statutory levy or new levies introduced after issuing of purchase order under this specification will be to the account of TSTRANSCO.
 - b. Where delivery schedule is not adhered to by the supplier and there are upward variation / revision after the agreed delivered date, the supplier will bear the impact of such levies and if there is downward variation / revision the TSTRANSCO should be given credit to that extent.
4. **VARIATION IN QUANTITIES:** The quantities are subject to variation i.e., increase or decrease, up to 50% of the tender quantities at the time of placing purchase order / during supply of materials.
5. **SECURITY DEPOSIT:** The Security Deposit will be exempted as the stationary material doesn't require guarantee and the EMD paid will be released after receipt of goods in good condition and producing of Hand Receipt.
6. **DELIVERY:** The materials shall be supplied within **30** days from the date of receipt of this purchase order.

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7. PENALTY FOR LATE DELIVERY:

- a. The time for and the dates for delivery mentioned above shall be deemed to be the essence of the contract. In case of delay in delivery of materials at destination, for whatever may be the reason, the TSTRANSCO may at its option demand and recover from the supplier, an amount equivalent to half a percent of the value of the materials not delivered within the prescribed time limit for every week of delay or part thereof subject to a maximum of 5% on total value of the contract.
- b. This right of the TSTRANSCO shall be without prejudice to its rights under law including the right to cancel the contract, forfeit the deposit and or recover damages for breach of contract.

8. LOSS OR DAMAGES:

External damages or shortages that are prima-facie the results of rough handling in transit or due to defective packing will be intimated to the supplier within a fortnight of the receipt of the material. Internal defects damages or shortages of any internal parts which cannot ordinarily be detected on a superficial visual examination would be intimated within 2 months from the date of receipt of these material. In either case the damaged/defective materials should be replaced by the supplier at free of cost.

9. TERMS OF PAYMENT:

- a) **100 % of the price will be paid within 30 days** time after receipt of the goods in good condition and on receipt of the supplier's invoice in duplicate.
- b) Payment for the materials supplied will be made by crossed cheque on any schedule bank.
- c) If the contractor has received any excess payments by mistake or if any amounts are due to TSTRANSCO due to any other reason the contractor is to refund that excess amount. If any reason it is not possible to recover such amounts under the contract, resulting out of this specification the TSTRANSCO reserves the right to collect the same from any other amounts or Bank Guarantees given by the supplier to the TSTRANSCO.
- d) When the supplier does not at any time fulfill his obligation in replacing, rectifying etc., of the damaged/defective materials in part or whole promptly to the satisfaction of the TSTRANSCO officers, the TSTRANSCO reserves the right to terminate the agreement and not to accept the invoices against subsequent dispatches made by the supplier.

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10. GST CLAUSE:

- a) GST No. of TSTRANSCO is 36AAFCT0166J1Z9 and shall be quoted on supplier's invoice.

- b) The GST Registration number of Supplier shall to be quoted on each invoice.
- c) Tax invoice shall contain SGST and CGST breakup (or IGST) along with HSN Code.
- d) Suppliers who have opted for composition scheme in GST shall not charge GST in their invoice. Supplier shall submit the Bill of supply without charging GST stating on the top of their Bill of Supply that “Composition taxable person, not eligible to collect tax on supplies”.
- e) The input tax credit claimed by registered taxable person should commensurate reduction in the price of goods and services supplied to TSTRANSCO.
- f) GST is exempted to the unregistered vendor.

11. DISPATCH INSTRUCTIONS: All the materials detailed in clause-14 (schedule of material & prices) shall be consigned as follows.

To be booked station	Materials to be consigned to:	Invoices in duplicate to be sent to:
Karimnagar	Divisional Engineer/Tech, O/o Chief Engineer Zone/Karimnagar Besides 132 KV Sub-Station/ Karimnagar-505001 Phone No. 8985042717	Superintending Engineer/OMC / TSTRANSCO/Besides 132 KV Sub-Station/ Karimnagar-505001 Mobile: 09440811075

12. PAYING AUTHORITY: Superintending Engineer/OMC/Karimnagar.

13. GENERAL:

- a. All General and Technical correspondence shall be addressed to “Chief Engineer, Zone, and Karimnagar.” Mentioning in the subject of letter itself “ Of Technical”
- b. All correspondence regarding bills, payments etc., shall be addressed to the corresponding “Superintending Engineer/OMC/Karimnagar, mentioning in the subject of letter itself “Of Accounts”.
- c. The supplier shall sign in token of acceptance of terms & conditions of purchase order.
- d. All and any disputes or differences arising out of or touching this order shall be decided only by the Courts situated in Karimnagar.
- e. The supplier shall furnish the details of responsible contact person (Name, Designation, Mobile No. , e-mail address for any correspondence) while accepting the purchase order.

14. SCHEDULE OF MATERIALS:

Sl.No.	Description of Material	Qty		Rate	Amount
1	A4 Paper Bundles	450	Nos	255.00	114750.00
2	Legal Paper Bundles	260	Nos	306.00	79560.00
3	Clothed Covers/Envelopes (16" x 12")	480	Nos	15.00	7200.00
4	Clothed Covers/Envelopes A4 Size	100	Nos	12.00	1200.00
5	Covers/Envelopes (11" x 5") (500No.s)	15	Nos	900.00	13500.00
6	File Tag Bundles(Each bundle contains500No.s)	40	Nos	225.00	9000.00
7	Stamp Pads (Small)	40	Nos	40.00	1600.00
8	Stamp Pads (Big)	80	Nos	60.00	4800.00
9	Stapler Pin Machines (24/6)	30	Nos	138.00	4140.00
10	Stapler Pin Size No. 10 (Machine)	60	Nos	50.00	3000.00
11	Stapler Pin Boxes Size No. 10	400	Nos	9.00	3600.00
12	Stapler Pin Boxes Size 24/6	40	Nos	16.00	640.00
13	Whitener Pens	40	Nos	26.00	1040.00
14	File Flags	200	Nos	50.00	10000.00
15	Alpin Boxes/Jump Pins	190	Nos	50.00	9500.00
16	Gum Bottles (300ml)	60	Nos	60.00	3600.00
17	Gum Bottles (700ml)	20	Nos	160.00	3200.00
18	Pencil Boxes (Apsara)	100	Nos	50.00	5000.00
19	White Board markers	100	Nos	35.00	3500.00
20	Transparent Tapes	60	Nos	46.00	2760.00
21	Binder Clips	190	Nos	20.00	3800.00
22	Note Pads	40	Nos	55.00	2200.00
23	L - Folders	100	Nos	24.00	2400.00
24	High Light Marker Pens	40	Nos	28.00	1120.00
25	Eraser Boxes (Apsara)	20	Nos	5.00	100.00
26	Bond Papers for PPO/GPO printing (Each bundle contains 500 papers)	7	Nos	490.00	3430.00
27	Sharpners (Apsara)	100	Nos	5.00	500.00
Total:					295140/-
(Rupees Two Lakhs Ninety five Thousand One Hundred and Forty Only)					

Sd/-
**CHIEF ENGINEER,
ZONE/KARIMNAGAR.**

We accept all the terms and conditions of this order

Signature of the Supplier
Date:

Copy to
The Superintending Engineer/OMC/Karimnagar.
The Superintending Engineer/OMC/Adilabad.
The Superintending Engineer/OMC/Nizamabad.
The Superintending Engineer/Civil/Karimnagar.
The Accounts Officer/OMC/Karimnagar.
The Chief Engineer/Transmission/TSTRANSCO/VS/Karimnagar.