

By Speed Post:



**TRANSMISSION CORPORATION OF TELANGANA LIMITED**

From:  
The Joint Secretary,  
TSTRANSCO, Vidyut Soudha,  
Hyderabad – 500 082.

To:  
M/s. Indoteq Office Automation Systems,  
30/A, 1-8-616/1, 2<sup>nd</sup> Floor,  
Sri Balaji PSR Towers, Above Vijaya Bank,  
Prakash Nagar, Begumpet,  
Hyderabad – 016.

**P.O.No.239/JS/DS(Per.I)/AS(L,P,S&F)/PO(S&F)/JPO/F.Xerox/D.No.99/18,Dt.06.10.2018**

Sir,

**Sub:-** TSTRANSCO – Stationery & Furniture Section - Procurement of 12 Nos. Heavy Duty Colour Xerox Machines Model No: Canon IR Advance Digital Photocopier Machine Model:IR C3520 for use in the offices located in Vidyut Soudha, Hyderabad - Purchase Order – Amendment – Reg.

**Ref:** 1..P.O.No.JS/DS(Per.I)/AS(L,P,S&F)/PO(S&F)/JPO/F.Xerox/PO.No.181/  
18, Dt.03.08.2018.  
2.Letter dt.07.09.2018 of M/s. Indoteq Office Automation Systems, Hyderabad.

\* \* \*

In the reference 1<sup>st</sup> cited, the purchase order has been issued to M/s. Indoteq Office Automation Systems, Hyderabad for supplying of 12 nos. Heavy Duty Colour Xerox Machines Model No: Canon IR Advance Digital Photocopier Machine Model:IR C3520 for use in the offices located in Vidyut Soudha, Hyderabad.

2. In the reference 2<sup>nd</sup> cited the above firm has requested to deduct the 10% Bank Gurantee amount for the total invoice amount and release the remaining amount.

3. The pay unit pertains to the offices of SLDC and Power Systems is different from Pay office. Hence, it is decided to issue the following amendment.

**AMENDMENT**

**Para.1 Clause no.9 “Payment”:**

Existing	Read as:
The bills shall be submitted to this office along with guarantee/warranty certificates. 100% payment will be arranged by Pay officer / TSTransco /Vidyut Soudha/Hyderabad within 45 days after receipt of material/ equipment in good condition to the consignees and after installation and commissioning and on submission of performance Security as per clause (8) for the 10% contract value valid till warranty period.	<ol style="list-style-type: none"><li>1. The bills pertaining to <b>10 nos.</b> Xerox machines shall be submitted to this office along with guarantee /warranty certificates. 100% payment will be arranged by Pay officer / TSTransco / Vidyut Soudha/Hyderabad within 45 days after receipt of material/ equipment in good condition to the consignees and after installation and commissioning and on submission of performance Security as per clause (8) for the 10% contract value valid till warranty period.</li><li>2. The bills pertaining to <b>2 nos.</b> Xerox machines shall be submitted to this office along with guarantee /warranty certificates. 100% payment will be arranged by Senior Accounts Officer/ SLDC/ TSTransco /Vidyut Soudha/ Hyderabad within 45 days after receipt of material/equipment in good condition to the consignees and after installation and commissioning and on submission of performance Security as per clause (8) for the 10% contract value valid till warranty period.</li></ol>

**Contd.2....**

4. The Pay Officer and the Senior Accounts Officer/TSTransco/Vidyut Soudha/ Hyderabad shall arrange the bill amount after deducting the corresponding 10% Bank Guarantee amount from the total bill amount as requested by the firm vide reference 2<sup>nd</sup> cited,

5. All the remaining terms & conditions of the Purchase Order issued vide reference 1<sup>st</sup> cited, are unaltered.

Yours faithfully,

JOINT SECRETARY

(acting for and on behalf of TSTRANSCO)

“WE ACCEPT THE TERMS AND CONDITIONS STIPULATED IN THIS P.O.”

Signature of the Contractor

(with seal of the company)

Copy to :

The PS to Chairman & Managing Director/TSTRANSCO/VS, Hyderabad.  
The P.S to JMD (Fin., Comml & HRD)/TSTRANSCO/VidyutSoudha/Hyderabad  
The ED(Finance)/TSTRANSCO/VidyutSoudha/Hyderabad.  
The Chief Engineer(Power Systems)/TSTRANSCO / Vidyut Soudha / Hyderabad.  
The Chief Engineer(SLDC)/TSTRANSCO / Vidyut Soudha / Hyderabad.  
The Pay Officer/ TSTRANSCO / Vidyut Soudha / Hyderabad.  
The SAO/SLDC/ TSTRANSCO / Vidyut Soudha / Hyderabad.  
PS to Joint Secretary/ TSTransco/Vidyut Soudha/Hyderabad.  
The DS/Per.I/TSTransco/Vidyut Soudha/Hyderabad.